



**ACKNOWLEDGMENT OF NON-DISCRIMINATION AND EQUAL ACCESS**

This notice is provided in accordance with Title II of the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Save the Family shall prohibit discrimination in employment, in access to its facilities, or services on the basis of race, color, gender, national origin, age religion, creed, disability, veteran’s status, sexual orientation, gender identity, gender expression or ability to speak English.

Should an employee, client, tenant or volunteer believe that they have been discriminated against by Save the Family, they are to document the incident and give the report to the Human Resource/Compliance Manager. Save the Family will investigate and take appropriate action. If the complainant is not satisfied with the decision of the Human Resource/Compliance Manager, the complainant may forward a written account to the Chief Executive Officer, who will respond within three work days. The employee agrees and understands the Employee Grievance Policy.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date